

**Article I Name**

- A. The name of this association shall be the Logan Elm Booster Club, Inc.

**Article II Purpose**

- A. This association shall support, encourage, and advance the athletic program of the Logan Elm School District.
- B. This association shall promote projects to improve facilities and equipment necessary to provide an adequate athletic program.
- C. This association shall not seek to influence or direct the technical activities or policies of the school administration or of the school officials who are charged with the responsibility of conducting the athletic programs of the school district.

**Article III Membership**

- A. Any person interested in the purpose for which this association is formed shall be eligible for membership and may participate in meeting discussions and volunteer activities as desired.

**Article IV Board of Directors**

- A. The governing authority of the association shall be a Board of Directors consisting of:
  - a. Four voting officers
  - b. Parent Sport Representatives from the sports listed in Appendix A
  - c. The High School Principal, High School Athletic Director and Junior High School Athletic Director
  - d. Concession Chairperson, Facilities Chairperson and Bingo Chairperson
- B. Duties of Officers
  - a. President:
    - i. Shall preside at all meetings of the LE Athletic Boosters
    - ii. Shall personally represent the Boosters or appoint a delegate where representation is deemed advisable
    - iii. May appoint special committees
    - iv. Shall affect compliance with the rules, regulations, and policies of the Board of Education and the Logan Elm Athletic Department
  - b. Vice President:
    - i. Shall have such powers and perform such duties as may be delegated by the President or the Board of Directors
    - ii. In the absence of the President, shall perform the duties and exercise the powers of the President
  - c. Secretary:
    - i. Shall keep the minutes of all meetings
    - ii. Shall keep such other records as directed by the Board of Directors
    - iii. Shall perform all the duties usually incident to the office of Secretary

- d. Treasurer:
  - i. Shall keep the financial records of the LE Athletic Boosters, pay bills, have custody of all the funds and shall maintain records of all LE Athletic Boosters property.
  - ii. Shall perform all the duties usually incident to the office of Treasurer, subject to the control of the Board of Directors.
- C. Committees:
  - a. Bingo – The Bingo committee shall be responsible for the operation of the LE Athletic Booster Bingo fundraising activity. A Bingo chairperson is the coordinator for all Bingo operations including creation of the sports volunteer schedule with LEAB Board approval, communication to the community regarding cancellations, etc. They also provide a status report at each monthly LEAB meeting.
  - b. Facilities – The Facilities committee shall be responsible for the coordination of improvements for LE Athletic facilities. A Facilities chairperson is the lead in getting quotes and negotiating work schedules once funding is approved by the Board of Directors. They also provide a status report at each monthly LEAB meeting.
  - c. Concessions – The Concessions committee is responsible for the supply and coordination of concession activity for LE Athletic events. A Concessions chairperson is the coordinator for all athletic concession’s operations including creation of the sports volunteer schedule and supply management activity.

**Article V Annual Meeting of Election**

- A. Officers will be elected at the standard LEAB meeting in March of each year.
  - a. Term of office is two years on alternating years for Vice President/Secretary (even years) & President/Treasurer (odd years)
- B. All nominees shall be presented to the membership for consideration; nominees should make known their desire/intent to fill the role at the time of nomination
- C. Elections shall be decided by a simple majority of those present, both Board of Directors and General Members.
- D. The new officers and board members will take office at the first meeting of the following school year (July).

**Article VI Meetings**

- A. Regular meetings. Regular meetings of the board shall be held at least once every month on a regular schedule established by the Board.
  - a. The LEAB Board of Directors will meet monthly on the fourth Monday of the month at 7:00pm in the McDowell commons area.
- B. Special meetings. Special meetings of the Board may be called by the President.
- C. Notice of meetings. No notice shall be required for regularly scheduled meetings. Notice of special meeting shall be given to each Director stating the time, place, and purpose of the meeting. The notice shall be communicated to Directors at least five (5) days before the meeting date.

- D. Quorum. A quorum shall be deemed present throughout any meeting of the Board where a majority of the members of the Board are present.
- E. Voting. A quorum must support any vote, which is to consist of 50% of eligible Board of Directors plus one person. Voting by proxy is permitted via email if a quorum is not present.
- F. Coaches and/or LEAB Board Members may bring funding requests to monthly meetings by contacting the LEAB Officers and requesting to be added to the agenda.
- G. Funding requests must include at least one quote and reasonable justification as to the need of requested equipment/funding.

#### **Article VII Finances**

- A. The funds of this association shall be used to further the purpose expressed in Article II of this Constitution.
- B. Funds shall be disbursed by the Treasurer after Board approval.
- C. The President shall have the authority to authorize expenditures of up to three hundred dollars (\$300) per request when it is not feasible to call a special meeting.
- D. The Executive Committee shall have authority to authorize expenditures of up to \$500 per request when necessary.
- E. This association is organized as a non-profit organization. In the event of dissolution all funds and property shall be turned over to the Logan Elm School Board of Education.
- F. The treasurer of the association shall be bonded in the amount set by the Board of Directors.

#### **Article VIII Amendments**

- A. The Constitution may be amended at the Annual Meeting by the affirmative vote of two-thirds of members present, provided said amendment has been presented to the Board of Directors and a quorum is present.

## Appendix A. LEAB Team Roster

### Team

1) Baseball
2) Basketball-Boys
3) Basketball-Girls
4) Cheerleading
5) Cross Country
6) Football
7) Golf-Boys
8) Golf-Girls
10) Soccer-Boys
11) Soccer-Girls
12) Softball
13) B&G Girls Tennis
14) B&G Track
15) Volleyball
16) Wrestling
17) Boys Bowling
18) Girls Bowling